



INTERNSHIP OPPORTUNITY

CLIENT SUPPORT/DEPLOYMENT TEAMS

TURKISH LANGUAGE SKILLS

MÜŞTERİ DESTEK

STRATEJİK UYGULAMA EKİBİ

TÜRKÇE DİL BECERİLERİ



ABOUT RUBICON

Rubicon International is an educational technology services firm known for its leadership in the field of curriculum management. Using Atlas, the curriculum management program developed by Rubicon, the firm partners with public and private schools throughout the world to plan and implement Web-based curriculum mapping. Rubicon works with an expanding group of schools and educational programs based in the Middle East region, including many Turkish-English bilingual and other Turkish-based school programs. Rubicon also works with many Turkish study programs in North America. Rubicon is committed to being a world-wide leader in making a difference in teaching and learning.

RESPONSIBILITIES

The Client Support and Deployment Teams respond to the expressed and anticipated needs of Atlas users and Rubicon Team members on the customization, utilization and optimization of the Atlas Curriculum Management System. Members of these teams manage a high volume of client requests as they are received and process this information in a timely manner for production. They provide ongoing, relationship driven support and communicate directly with clients in partnership with Rubicon Consultants. They may conduct remote Atlas training where Turkish language skills require.

REQUIRED PROFESSIONAL SKILLS

- Fluency: In both Turkish and English
- Client Focus: Motivated to provide exemplar client service, creates and maintains a strong partnership with clients, and advocates for clients' needs and perceptions.
- Communication: Excellent verbal and written communication skills, ability to interact professional with the global community, and understanding of educational systems, processes, and terminology.
- Organization & Time Management: Cognizant of details in the context of the broader perspective and demonstrates initiative in streamlining processes for increased efficiency.
- Analytical Thinking & Solutions Orientation: Effectively identifies essential information, determines critical points of escalation, and recommends primary and alternative solutions.
- Collaboration: Contributes experience and innovative ideas to the collective efforts of the team, utilizes collaborative resources available, and accepts personal accountability.
- Technical Aptitude: Proficient with Mac and PC operating environments, mobile devices, and Microsoft Office Tools.

Location: Portland, Oregon

Hours: Minimum of 25 hours per week

Dates: Flexibility in start and end date

This is a paid internship opportunity based on skills and experience

Interested candidates should email a resume, cover letter and 3 references to:

Kathrine Giacchino
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